

## RENTING OUR SPACE

*We would love to host your group, your class or your function!*

### **The Community Hall**

Our Community Hall is a large open space, approximately 40 x 42 ft.

It is well suited to classes, children's activities & private parties.

The Hall accommodates approximately 100 people seated at tables.

Six (70 in./diam.) round tables & 50 chairs are available for use; additional tables & chairs may be brought in by renters.

A piano is available and a Bose sound system comprising 6 wired and wireless professional microphones, a CD player and stereo inputs. A large Shure mixer is obtainable on request.

### **The Kitchen (off the Hall)**

The kitchen is equipped with:

2 Viking ovens with a total of 12 burners

1 double sink & 1 deep sink for large pots

1 small dishwasher

1 residential refrigerator

A stainless steel worktable & lots of counter space

### **The Sanctuary**

The church sanctuary is available for public use for functions that fit its space & the overall mission of CBC.

A Yamaha upright piano & Bose sound system (see "Hall") are available.

## **Outdoor Space**

The church has a small, attractive outdoor area that may be utilized by renters.

## **Accessibility & Parking**

The Community Hall is down four steps from the Church's rear entrance on Andrews Street.

Ample parking is available at Carr Park which is located behind Jim's Market.

## **Rental Costs**

Rental costs vary according to use & are negotiable.

Non-profit groups organizations are eligible to use the space rent-free.

Faith-based & community groups may be asked to contribute to energy & housekeeping costs.

A private party would typically be charged between \$100 & \$200 depending on the length of the event.

## **Policies & Procedures for Renters**

Renters are expected to clean & tidy after themselves and take all materials with them at the end of their program or event.

Space can be made available to store materials for those who rent over an extended time period.

No smoking is allowed in the church building.

**For more information, please call the church office (781 396 5536) or e-mail the pastor: [Pastor@communitybaptistmedford.org](mailto:Pastor@communitybaptistmedford.org)**